



Festival Runner Role Description

This role is the most fast-paced and varied role at the festival, perfect for anybody who likes being busy and active, can be swift on their feet and enjoys getting stuck in. As a Festival Runner you'll see every part of the festival and the team will depend on you to swoop in and help us solve problems as they arise – Festival Superhero's might be an appropriate alternative title! You could be doing absolutely anything, from transporting equipment and dressing stages to stepping in at understaffed events or even searching for speakers who have not arrived at their event.

This is a brilliant opportunity to develop your communication skills and get practical experience of customer service in a public facing role, vital abilities for anybody looking to pursue further education or go on to the world of work. You'll also pick up basic event management skills and learn a thing or two from our expert Venue and Event Managers. It is also a fantastic way to meet new people and build confidence.

Reports to - Operations & Production Manager

Role - To undertake general festival duties such as:

- Moving equipment/marketing materials
- Assisting with event set up
- Undertaking market research and conducting surveys
- Assist the festival team in any/ all duties required outside of other volunteer roles. This could include going to the shops for additional supplies or stepping in at events if there is a shortage of volunteers available.
- To comply with all instructions from the Operations & Production Manager including health & safety instruction.
- To be the friendly face of the Festival
- To wear the Festival T Shirt provided so that you can be clearly identified
- To be the eyes and ears of the Festival and to advise the Production Manager of any issues at the Festival such as:
 - Medical emergencies (staff or volunteers)
 - Venue problems e.g. trip hazards
 - Litter/rubbish accumulation
 - Any other issues which gives you cause for concern

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